

# NOTICE OF MEETING

## FORT BEND COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2

**TO: THE BOARD OF DIRECTORS OF FORT BEND COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2, OF FORT BEND AND HARRIS COUNTIES, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:**

**Notice is hereby given that the Board of Directors of Fort Bend County Water Control and Improvement District No. 2, of Fort Bend and Harris Counties, Texas, will hold a regular meeting, open to the public, on Wednesday, January 20, 2010, at 6:30p.m. at the District Office, 2331 South Main, Stafford, Texas, within the boundaries of the District, for the following purposes:**

1. Call meeting to order;
2. Pledge of Allegiance to the Flag of our Country and State;
3. Approve minutes of the Regular Meeting of December 09, 2009;
4. Audience comments. Comments from the audience (for matters not on the agenda) – This provides an opportunity to comment on non-agenda items in advance of the regular business of the Board of Directors. Comments shall be limited to **three (3) minutes** per person. By state law, comments by the President or Board members on any item not on the agenda shall be limited to:
  - a. Statements of specific factual information given in response to any inquiry.
  - b. A recitation of existing policy in response to an inquiry.
  - c. A proposal to place the subject on the agenda for a future meeting.
5. Review customer's request to waive disconnect fees and authorize any necessary action;
6. Update on wastewater discharge permit renewal issues;
7. Update on acquisition of sanitary sewer easements for Stafford/Staffordshire Road utility relocation project, including proposed access and maintenance agreement for use of City of Stafford property;
8. Authorize execution of deed to City of Stafford for road right-of-way;
9. Accept annual disclosure statements for Investment Officers and bookkeeper;
10. Conduct annual review of Investment Policy and List of Qualified Broker/Dealers and adopt Resolution Regarding Annual Review of Investment Policy;
11. Authorize preparation of Annual Report in accordance with District's Continuing Disclosure of Information Agreement and as required by SEC Rule 15c2-12;
12. Authorize Amendment to the Continuing Disclosure Agreement to comply with SEC Rule 15c2-12;
13. Review notice from Attorney Edward L. Rothberg regarding change in law firms and authorize necessary action;
14. Review bed and banks permit process for re-use of discharged effluent and authorize any necessary action;
15. Review and authorize amendment to Basic Plan Document for the District's retirement plan and authorize any necessary action;
16. Review customer termination list for non-compliant backflow devices and authorize any necessary action;

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17. Engineer's report, including status of the following construction projects, and authorize any necessary action:
  - a. Preliminary Plat of National Coupling Subdivision
  - b. Preliminary Plat of TXI-Stafford Replat
  - c. Bond Application Report No. 18
  - d. Surface Water Treatment Plant
  - e. Stafford Road and Staffordshire Road Utility Relocations
  - f. Surface Water Transmission Lines
  - g. Chloramine Conversion
  - h. Industrial User Pretreatment Program
  
18. Hear updates from Board of Directors Committees and authorize any necessary action;
  - a. Future Water Supply Committee;
  - b. Budget Committee;
  - c. Energy Committee;
  - d. Audit Committee;
  - e. Investment Committee;
  - f. Capital Improvements Committee;
  - g. TIRZ Committee;
  - h. General Manager's Report, including: water and wastewater system operations, maintenance, repairs, and recommendations and employee updates;
  
19. Review and discuss Monthly Operational Report for December 2009;
  
20. Review and discuss the Financial Statement for November and December 2009;
  
21. Review write-offs of customer service accounts and authorize any necessary action;
  
22. Approve payment of Director's per diem;
  
23. Approve payment of District expenditures;
  
24. Review new business for action on future agendas;
  
25. Convene Executive Session pursuant to Section 551.087 of the Texas Government Code to deliberate possible economic development negotiations with a business prospect, pursuant to Section 551.072 to discuss acquisition and disposition of real estate and pursuant to Section 551.074 of the Texas Government Code to discuss personnel matters;
  
26. Reconvene in Open Session and authorize appropriate action regarding personnel matters;
  
27. To adjourn.



  
Owen Matherne, General Manager